

DioView 5 User Guide

The PDS DioView User Guide contains the following sections. Click a section title below or use the navigation menu on the left.

Getting Started

Get started with your DioView program. Learn about the basic features, how to navigate within the program, and how to customize the program to suit your needs.

Churches and Institutions

View information about every church and institution that you receive data from.

Master List of Accounts

The master list of accounts is your diocesan chart of accounts (COA). You can edit, view, and print reports on the account sums for all your churches and institutions.

Processes

At the end of the fiscal year, you can run your financial reports and close all monthly and yearly transactions.

Reports

Create and print reports, letters, envelopes, and more. You can also learn how to use the Selection window, and manage report styles and settings.