

Automatic Updating vs. Individual Entry

Many quick postings prompt you to select either the automatic updating method or the individual entry method for posting entries.

Automatic Updating Method

Use this method to assign information to a group of families or individuals that have something in common. The [selection tabs](#) display and you can build a list of records you want to post to. You can then assign the same information to all records, or enter specific information for each family/individual in your list.

Individual Entry Method

Use this method to enter information for families or individuals you want to identify by name or ID number. This is especially helpful when there is no common piece of information to build a list from. You can then enter the specific information to post to each family/individual.

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