

View Small Group Rosters

The Group Roster page displays information about the small group and a roster of participants and leaders. Small group leaders can edit or delete their groups, and add or delete group participants.

The roster displays phone numbers for the small group participants. If a phone number is marked as unlisted, **Unl** will display beside the number in the roster.

Users with a **D** beside their name are inactive.

1. Point to **Groups**, then click **Small Groups**.
2. Select the Master level group, then locate the specific small group.
3. Click the name of the group you want.
 - The small group summary displays underneath the small group name.
 - If the small group has a photo uploaded, it displays on the right side of the page.
 - The total number of participants for small group displays beside the word **Roster** on the page. If the small group has a limit on the number of members who can join, the wording displays as **<num> of <num> max participants**.
 - To custom sort the names in the list, click ↓. Select to sort and display by **First Name** or **# Last Name**. Click **OK**.
 - To sort the roster, click a column heading.
 - To print the group information and roster, in the uppermost drop-down list, click **I want to**, click **Copy Group**, then click **Go**.

Related Topics

- [Small Group Setup](#)
- [Small Groups Overview](#)
- [Copy an Existing Small Group](#)
- [Set up Small Group Leaders](#)
- [Set up Small Group Categories](#)
- [Set up Small Group Positions](#)
- [Enter Small Group Details](#)
- [Assign Small Group Connections](#)
- [View Your Leaders' Assigned Connections](#)
- [View a Small Groups URL for your Website](#)