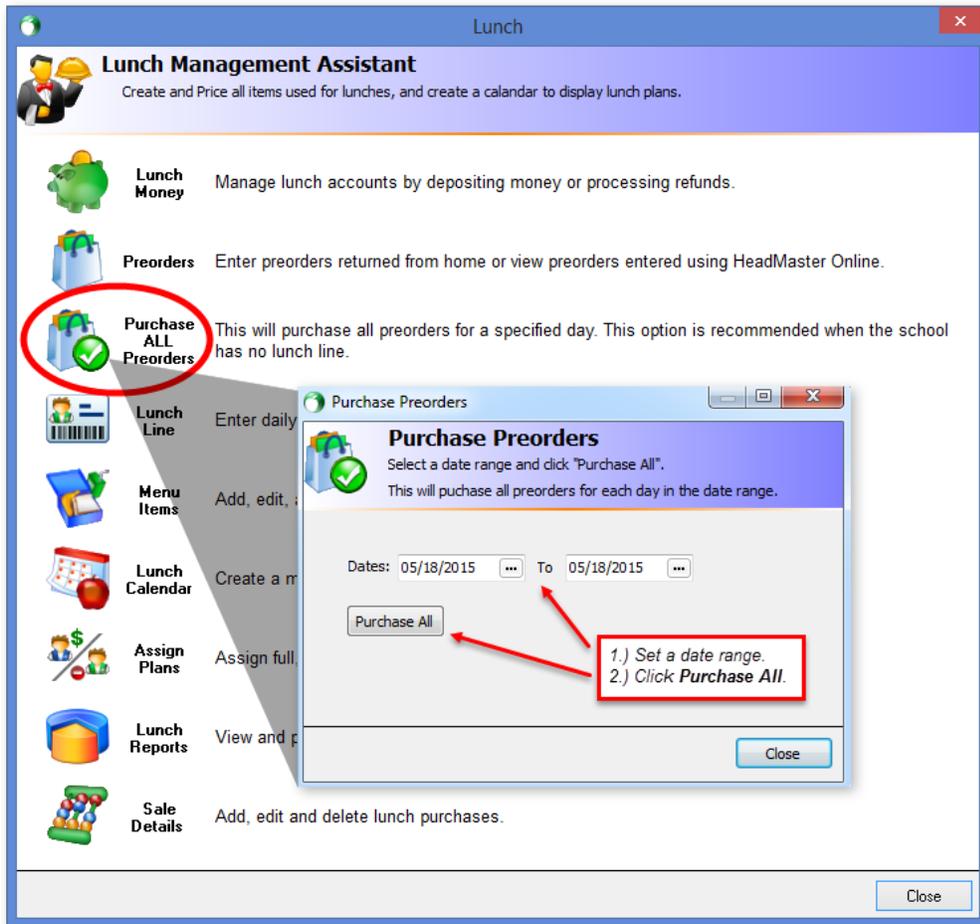


Purchase All Pre-Orders When There's no Lunch Line

✓ Are there ever days when your school doesn't have someone available to enter the lunch line pre-orders? Now, that's no longer an issue with the **Purchase ALL Preorders** option.



After you purchase all pre-orders, the Preorders grid is automatically updated. Take a look...

HeadMaster Desktop Enhancements

Lunch Management Assistant
Create and Price all items used for lunches, and create a calendar to display lunch plans.

- Lunch Money** Manage lunch accounts by depositing money or processing refunds.
- Preorders** Enter preorders returned from home or view preorders entered using HeadMaster Online.
- Purchase ALL Preorders** This will purchase all preorders for a specified day. This option is recommended when the school has no lunch preorders.
- Lunch Line** Enter data
- Menu Items** Add, edit
- Lunch Calendar** Create a
- Assign Plans** Assign f
- Lunch Reports** View an
- Sale Details** Add, edit

Lunch Preorders

Filter: Type: Students, Homeroom Teacher: All, Print

Search Name for: Date: 05/18/2015, Record Count: 147

Purchased	Name	Hot Lunch	Lasagna	Milk	Butter Pecan Cookie	Chocolate Cake
<input checked="" type="checkbox"/>	Northmeier, Sullivan Taylor		11			
<input checked="" type="checkbox"/>	D'Beane, Vivian Persaeus (Persaeu		1			
<input checked="" type="checkbox"/>	D'Connor, Testing 123 Holly (Holly)					
<input checked="" type="checkbox"/>	D'Leary, Amelia		1			
<input type="checkbox"/>	D'Leary, Davis Allen					
<input type="checkbox"/>	D'Neal, Aidan					
<input checked="" type="checkbox"/>	D'Neal, Blane		1			
<input checked="" type="checkbox"/>	D'Neal, Sadie		1			
<input type="checkbox"/>	D'Neal, Shae					
<input checked="" type="checkbox"/>	D'Neal, Trinity		1			
<input checked="" type="checkbox"/>	D'Neal, Zoe		1			
<input type="checkbox"/>	D'Riley, Liam					
<input type="checkbox"/>	D'Winnick, Peter					

Close

After you purchase all pre-orders, every student with set pre-order amounts will display in the grid with their check box selected in the *Purchased* column. The name will be grayed because the purchase is complete.

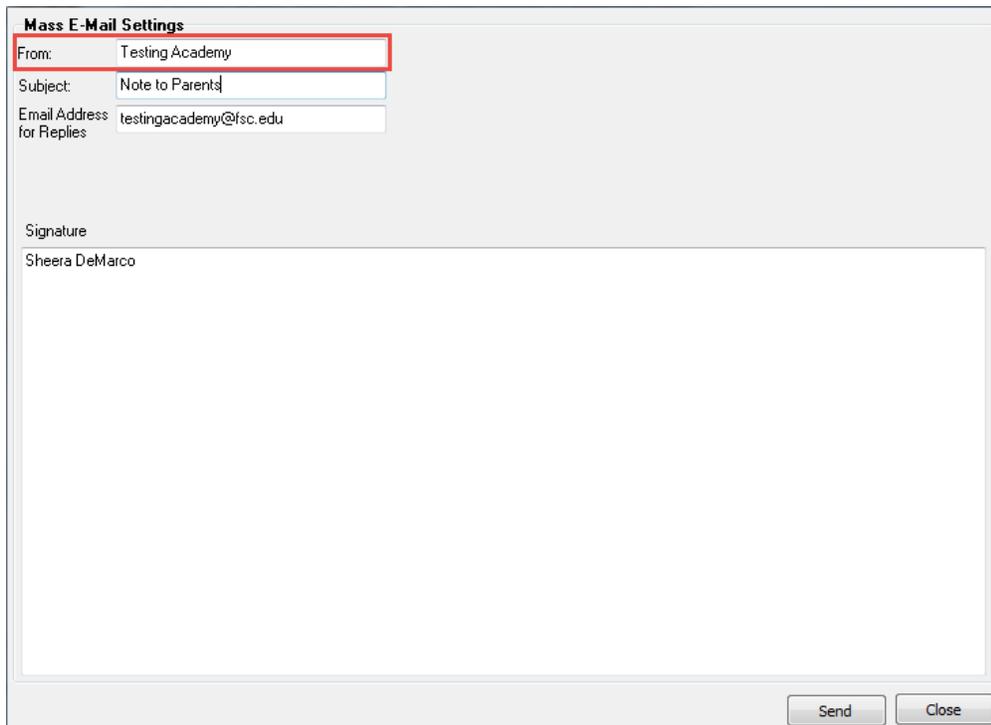
After you purchase all pre-orders, every student without a set pre-order amount will display in the grid without their check box selected in the *Purchased* column.

Let Recipients Know When Emails are From You

? Unknown Attachment

If an email has an unfamiliar sender name, are you likely to delete it without opening it? That's what some recipients did whenever they received a [mass email sent through HeadMaster](#). Why? The email was sent from notifications@ondemandmail.com—and that made them likely candidates for immediate deletion.

Now, when you send a mass email, there's a new **From** field that automatically populates with your school name. So, your school name will display in a recipient's email inbox. For example, according to the screen shot below, your email would display to your recipients as being from *Testing Academy*.



Mass E-Mail Settings

From: Testing Academy

Subject: Note to Parents

Email Address for Replies: testingacademy@fsc.edu

Signature

Sheera DeMarco

Send Close

? Unknown Attachment

You can also customize the name within the **From** field. For example, you might want your school principal's name to display for email recipients. No problem. Change the name to the principal's name, and click **Send**.

Scan Payment Checks More Quickly

? Unknown Attachment

Previously, when you [posted each payment](#) with a check scanner, you had to click the **Scan Check** button. Depending on the amount of payments you had to process, clicking that button for every check likely added time to your work day.

Specify the Terms for Transcript Exports

? Unknown Attachment

If you don't want your [transcript exports](#) to include all terms, you can specify which terms to export.

Export Transcripts

School Demographic

School CEEB Code: 1234567

School Name: Testing Academy

School Address: 501 Academy Drive

City: Florence State: SC ZIP Code: 29501

Phone: 843-555-1681 Fax: 843-555-1683

Preliminary
 Final Export
 Use Weights

Select which students to export

Select

Select which Terms to export

- 2013-2014
- 2014-2015

Save file to following location:

Help Run Close

Now, you can save some of that time for other tasks.

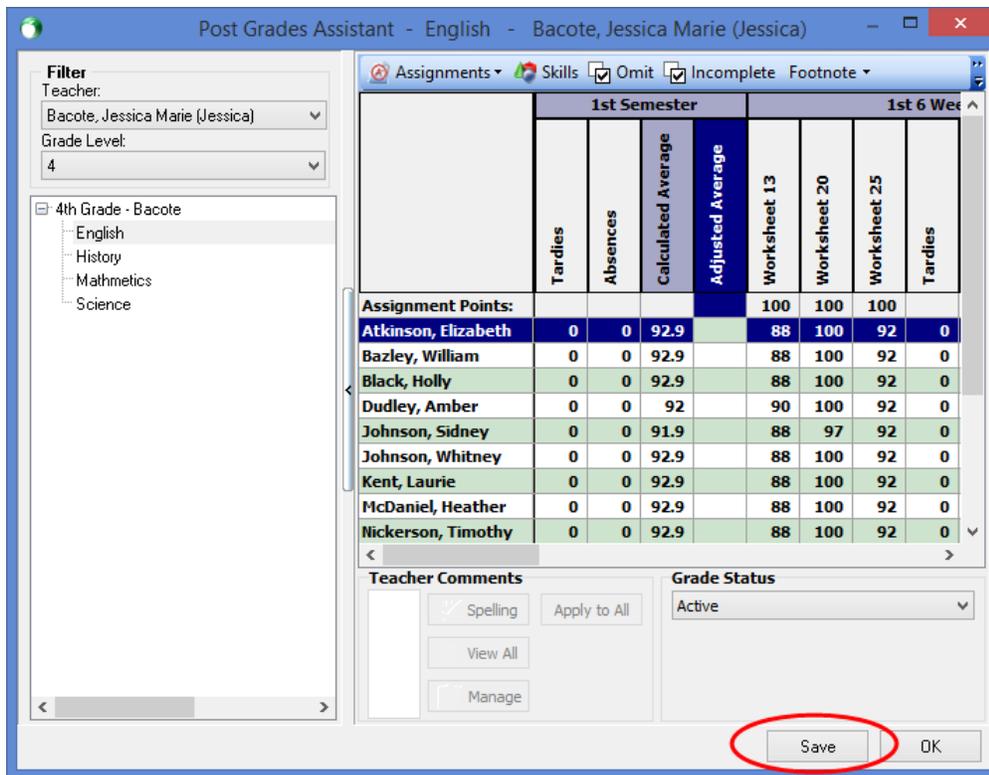
? Unknown Attachment

The checks scan uninterrupted, and when you're done, click **Cancel**.

Save Your Work While Posting Grades

? Unknown Attachment

We added a Save button to the [Post Grades Assistant](#) window. While you're entering grades, you can click **Save** periodically and remain working in the same window.



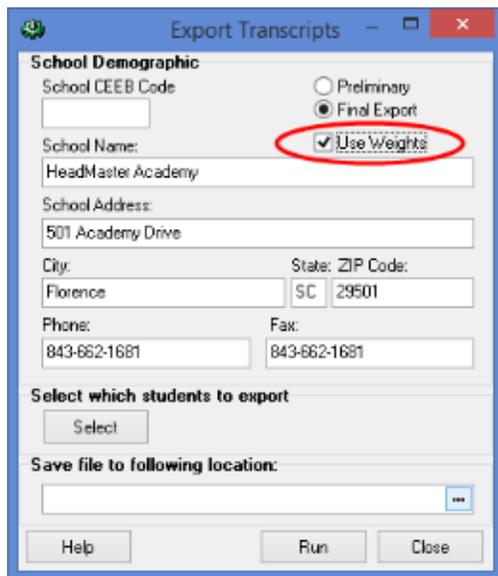
? Unknown Attachment

Additionally, as you enter grades, the program will autosave every time you move to another column.

Use Weights for Honors and AP Classes On Exported Transcripts

? Unknown Attachment

We added the Use Weights check box to the [Export Transcripts](#) window so you can distinguish between certain classes on student transcripts. When you select the **Use Weights** check box, the exported transcript will append an **R** (*for honors*) and a **D** (*for AP*) to the end of relevant course names.



Set a Grade Value Limit for Receiving GPA Credit

? Unknown Attachment

If you live in a state that gives GPA credit for failing grades, you can [set a grade value limit](#) for receiving GPA credit. For example, in the screen shot below, the value is set at 60. So, any grade values lower than 60 won't add any points to the GPA.

Grading Scales

Selected Grading Scale
 Name: Elementary Grading Scale Set as default

Numeric (Greater Than or Equal To)	Letter Grade 1	Letter Grade 2	Grade Point
0	F	U	
60	D-	U	
63	D	U	
67	D+	U	
70	C-	S	
73	C	S	
77	C+	S	
80	B-	S	
83	B	S	
87	B+	E	
90	A-	E	
93	A	E	
97	A+	E	

Grading Options

Extra grade points for honors: Failing Grade: and below

Extra grade points for AP: Credit Cut Off: Values below this will not receive credit

Use credits to weigh subjects GPA. Round Average to: Decimal places

Use credits to weigh subjects Average. Round GPA to: Decimal places

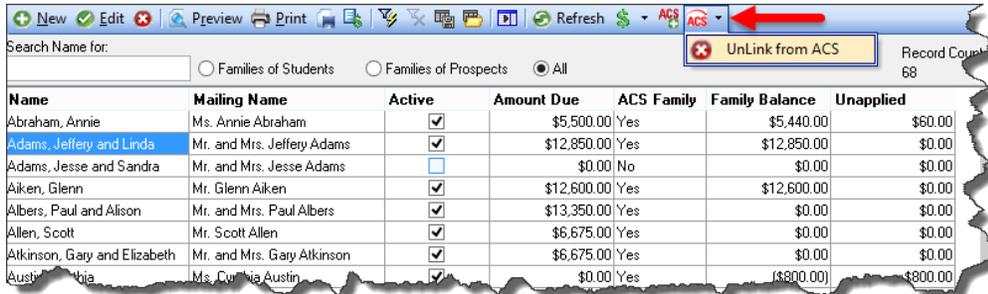
Otherwise, all subjects are weighted equally.

Elementary Grading Scale / High School Grading Scale / Test Grading Scale

Unlink a Family That's Linked to ACS

? Unknown Attachment

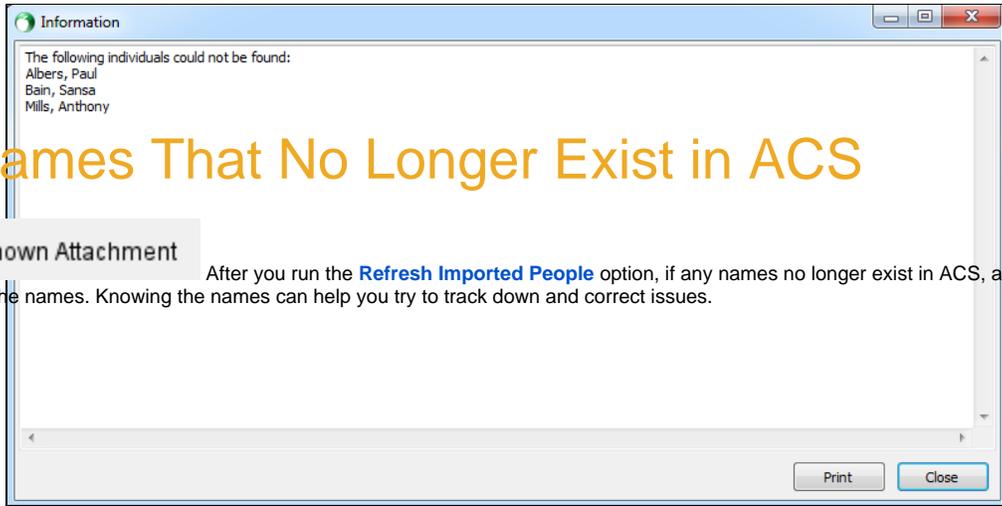
This option is particularly useful for times when there's a mistake in a family record that's linked to ACS. You can unlink the family, correct the mistake, and then create a new link. In the Family List grid, select a family that you want to unlink and click the **Unlink from ACS** icon. The family will be unlinked from ACS.



View Names That No Longer Exist in ACS

? Unknown Attachment

After you run the [Refresh Imported People](#) option, if any names no longer exist in ACS, a window will display with a list of the names. Knowing the names can help you try to track down and correct issues.

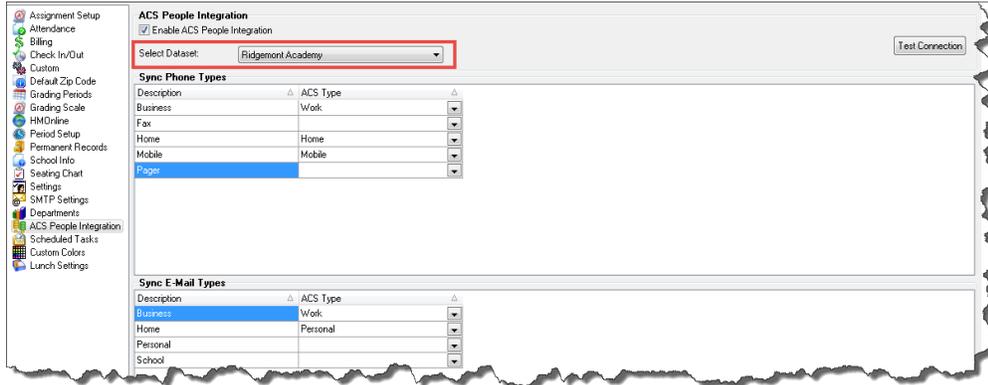


Connect a Particular ACS Data Set With HeadMaster

? Unknown Attachment

What if you want to [connect your ACS data with your HeadMaster data](#), but you have multiple ACS data sets? Now, you have the option to select a specific data set. It's in the form of a drop-down list from which you can select a data set.

NOTE: This option is available with ACS 11.1.7.8 or higher. Only families in the currently selected data set are linked to ACS. If you change to another data set, you must re-link the families within that data set.



We fixed the following issues that affected some of our customers:

- While entering lunch preorders for students, if you closed the Lunch Preorders window and reopened it, the window displayed information for a parent not related to any of the students with lunch preorders.
- Some lunch preorders entered by a teacher didn't display for an administrator login.
- Some of the notification emails for low lunch balances weren't being delivered.
- Some parents were receiving the Low Balance email in error.
- On the Families grid, teachers were able to view the Family Balance and Unapplied columns.
- Leaving payment dates blank in billing caused issues with creating statements, importing to General Ledger, and uploading to HeadMaster Online.
- Purchased lunch items couldn't be deleted from the Sale Details window.
- While installing the MICRImage check scanner, the correct COM port couldn't be selected.
- In the Mass E-mail with Constant Contact report and the E-mail Plain Paper Statement report, the page failed to load after clicking **YES** to log in.
- On the Student List, when you selected Filter by Form then selected the Active and Oldest Child options, the program didn't pull the correct results.
- In HeadMaster OnDemand, when importing pictures, the confirmation message stating that the import is complete never displayed.
- In HeadMaster OnDemand, an error message displayed when clicking **Tools > Options**. This only happened if you didn't own ACS software.
- The SchoolCast Export exported activities incorrectly.
- The Automated Student Check In/Out List report didn't display the names of who checked in each student when that option was selected.
- An error message displayed while performing a student search according to total absences.
- An error message displayed while printing the Aging Journal - Detail report or the Aging Journal - Summary report.
- We updated the way HeadMaster Attendance works. The default attendance markings before teachers post attendance is now "None". When teachers go into HeadMaster to mark attendance, all students on the roster will be automatically marked as "present". Teachers should only then need to mark those students who are absent or tardy. This change allows HeadMaster to show if a student's attendance was not entered for a given day/class.
- If the parent of a prospective student was also a teacher, his or her name didn't display in the Lunch Line.
- Searches on admissions didn't process correctly.
- A person could be scanned in or out before the check in/out grace period had expired. Now, the grace period is honored and a person cannot be scanned again for check in/out until the grace period has expired.
- After importing a family record that existed only in ACS, the Login Information field was blank within the student and parent records.
- If only a single billing code was selected for the Billing Statements, the credit balances didn't display.
- In Define Lists, under Billing, the Billing Codes and Revenue Centers were printing in portrait orientation by default which caused some information to be cut off due to spacing limitations. Now, the printing orientation default is set to landscape.
- After running promotion, the Family Balance and Unapplied columns were blank in the Family List grid.
- An error message displayed in HeadMaster Online if you typed `http://` while entering a web address in the browser.
- An error message displayed in HeadMaster Mobile if you typed `www` while entering a web address in the browser.

We fixed the following issues that affected some of our customers:

- If an assignment note contained more than 5000 characters, the HeadMaster Online update didn't work properly.
- While trying to make family and lunch payments, the Continue button was grayed out. So, you couldn't continue to the next window.