

## Create and Assign Lunch Plan Types

You can assign a lunch plan type to individuals. By default, all students are full price while staff, parents, and others are adult price.



### Useful Information

If you need to add/edit the plan of one specific individual, you can also make the changes on the Lunch tab located in their record.

1. On the Home screen, click **Lunch**. The Lunch Management Assistant displays.
2. Click **Assign Plans**. The Assign Lunch Plans dialog box displays.
3. Click the **Show** drop-down list, and select the group to which you want to assign lunch plans.
4. Highlight an individual (or a group of individuals), and in the Assign Lunch Plans pane, click the appropriate lunch plan.
5. Click **Close**.