

Enable lunch preorders in HeadMaster Online

By allowing lunch pre-orders in HeadMaster Online, you take the guess-work out of lunch orders. Parents can preorder their child's lunch the night or week before, freeing up classroom time for teaching.

1. On the Home screen, click **Options**.
2. On the Options sidebar, select **HMOnline**.
3. Select the **Allow Lunch Preorders a Minimum of days in advance** check box, and enter the minimum number of days in advance that lunch preorders can be submitted.
4. Click **Close**.