

# Work with Records

As an Access ACS administrator, you can [upload records from ACS People Suite](#). You can customize the type of information uploaded into Access ACS.

ACS 11.3 or higher must be installed to upload records to Access ACS, and you must be working on a computer with ACS installed to upload records.

Before uploading your records, close ACS for Windows and make sure your firewall settings allow data transfers.

## Related Topics

- [Upload ACS People Records](#)
- [Process Change Requests and Upload Records in ACS](#)