

## Add an Assignment Type

You can set up assignment types to use for your classes and the percentage of the final grade that each type represents.

1. On the Home screen, click **Options**.
2. Click **Assignment Setup**.
3. Click **Add**. The Default Assignment Type dialog box displays.
4. Select a teacher name from the drop-down list.
5. Enter an assignment type, such as **Homework**, **Classwork**, **Test**, or **Quiz**.
6. Enter a default weight for the assignment type, such as 50 or 10.



### Useful Information

The default weight represents what percentage of the final grade the Assignment Type makes up. Example: A test can count 80% of the final grade.