

Connecting to the HeadMaster Database

You can connect to the HeadMaster database when you log into the program for the first time at each workstation.

But first, you must connect to the HeadMaster database directory.

1. Run `setuphm.exe` to install the workstation. You can do this either by temporarily mapping to the server to run the install or by using the Run command and typing: `\\servername\HMaster\setuphm.exe`.
2. Open HeadMaster. The Database Connect dialog box displays.
3. Under Connection Type, select **Connect to remote server**.
4. In the Host field, enter the name or IP address of the computer on which the database is installed. This is typically the name of the server.
5. Click **OK**.

To connect using Remote Server, the remote server must be running. Typically, the server starts and runs automatically. However, you can start the remote server manually if necessary and connect each workstation to the HeadMaster database.

To start the remote server manually, open HeadMaster and click **HeadMaster Server**. An icon displays in the system tray.

1. Open HeadMaster. The Database Connect dialog box displays.
2. Under Connection Type, select **Connect to remote server**.
3. In the Host field, enter the name or IP address of the computer on which the database is installed. This is typically the name of the server.
4. Click **OK**.

After connecting to the HeadMaster database, you're ready to [log in to HeadMaster for the first time](#).